



**Minutes of the 48th Annual General Meeting
of the
Corrosion Institute of Southern Africa
held at the
The CORē ,
38 Alan Road, Glen Austin, Midrand
on
Thursday 13 October 2022**

Note:

- **The minutes of this meeting are not a transcription of the discussions. Only decisions, reports and undertakings are recorded.**
- **The minutes were prepared by Mark Terblanche – Honorary Secretary**

1. Welcome and Opening Remarks

The meeting was opened at 18:15 by the Executive Director Petra Mitchell (PM). All were welcomed and thanked for their attendance and support to CorrISA. PM handed over to the current President and Chairperson, Mr Graham Duk (GD).

The Chairperson established that a quorum were present and continued with the meeting.

2. Attendance and Apologies

The following CorrISA members were noted as being in attendance:

Name	Abbreviation	CorrISA Designation	Means of Attendance
G Combrink	GC	IPP	In Person
G Duk	GD	President	In Person
D Raath	DR	VP 1	In Person
P van Riet	PVR	HT	In Person
M Terblanche	MT	HS	In Person
C Ringas	CR	Council	In Person
R Clarke	RC	Council	In Person
J Starmer	JS	Member	In Person
A Putter	AP	Member	In Person
G Conradie	GC ₍₂₎	Member	In Person
M Sherratt	MS	Member	In Person
B Trembling	BT	Member	In Person
V Sealy-Fisher	VSF	Member	In Person
J McEwan	JME	Member	In Person
G Black	GB	Member	In Person
A Diale	AD	Member	In Person
F Sithole	FS	Member	Virtual
K Albrecht	KA	Council	Virtual
T Smith	TS	Member	Virtual
E Pitcher	EP	Member	Virtual
J Snyders	JS	Member	Virtual
H Moller	HM	Council	Virtual

In addition to those in attendance, the following proxies were received.

- Held by Vanessa Sealy-Fisher
 - N Webb and B Rathgens (Isinyithi)
- Held by Graham Duk (President)
 - P van Dyk, J Houston, J Jansen, A Wintle, E Dennyschen
- Held by Pieter van Riet
 - S Norton (Corrocoat)
- Held by John McEwan
 - R White
- Held by Gayle Black
 - M Lebenya
- Held by J Starmer
 - N van Eeden (StoneCor)

The following apologies were noted:

- N Webb
- L Pretorius
- R White
- N van Heerden
- L Ngalula
- J Houston
- P van Dyk
- J Jansen
- S Norton
- C Botha

CorrISA staff in attendance:

- P Mitchell (PM) – Executive Director
- L Hinrichsen (LH) – Staff
- L Rathgens (LR) – Staff
- R Moraladi (RM) – Staff
- J Sekoakoa (JS) – Staff

Also noted in attendance:

- S du Preez (SDP) - Auditor

3. Corrections and Adoption of Minutes of the 46th AGM held on 21 April 2021

Following a brief discussion, the minutes were accepted as accurate – Some typographical and grammatical errors were noted.

Proposed by: PVR

Seconded by: VSR

4. Matters Arising

VSR asked if the opportunity to utilise the B-BBEE consultant had been undertaken, PM replied that this had been done.

5. President's Annual Report

GD presented his President's Report (distributed separately). No comments or questions were raised.

6. Executive Director's Report

PM presented her Executive Director's Report (distributed separately). No comments or questions were raised.

7. Honorary Treasurer's Report – Financial Year Ending June 2022

PVR presented the Honorary Treasurer's Report (distributed separately) of the Annual Financial Statements (AFS) for the year ending 30 June 2022.

The following comments/questions are noted:

- 7.1. PVR and SDP provided an explanation on the revaluation and depreciation of the older course equipment used for CIP (and CP) courses. A replacement cost for this equipment must be determined and then appropriately depreciated.
- 7.2. RC asked if the new CIP equipment (donation) was insured. PM confirmed that it is.
- 7.3. BT asked what had contributed to the increase in cost of sales. SDP explained that this is due to FOREX differences between the AMPP invoice date and the CorriSA payment date.
- 7.4. JME asked if AMPP are paid timeously? SDP replied that her audit showed no anomalies to the system. PM responded that AMPP sometimes invoice long after the course completion date but that payment is processed ASAP.
- 7.5. JME queried the increase noted in Trade and Other Payables/Receivables – SDP informed that these accounts have been settled in August 2022 and therefore do not reflect in these accounts.
- 7.6. JME queried the disparity between the increase in Profit while the Bank Balances do not reflect the same increase. SDP and PVR stated that this is due to the Equipment Donations being recorded as income.

7.7. JME asked how realistic would the planned increase of income from AMPP courses be in 2023 (refer Business Plan)? PVR indicated that there has already been a steady increase in income from AMPP in 2022 and it is (hoped) that this would continue.

7.8. JME asked if the new CIP equipment would be returned to AMPP in view of no courses in Nigeria. MT provided clarification on the new equipment – Not only for “into Africa” but also because of changes to the CIP #1 training course. All equipment was donated through either BAMR (Elcometer), Storm Machinery (DeFesko) or AMPP (Tinker and Razor).

7.9. VSR commented on the creation of course content to meet the SAQCC syllabi, this already exists in the material purchased from Braam Bosman. PVR and PM replied with a synopsis of the expected accreditation and training provider allocation process.

PVR thanked SDP for her support and willingness to provide valuable input at this AGM

The Chairperson asked the General Assembly to approve the 2022 AFS.

Proposed by: GC

Accepted by: JME

8. Appointment of the Auditor for 2022 Financial Year

No objections were raised to the reappointment of Abacus Chartered Accountants Inc. and Ms. S du Preez (Director) as the CorrlSA auditors for 2022/3.

Proposed by: PVR

Accepted by: GD

9. Confirmation of Elected Council Members for 2022

The Chairperson informed the General Assembly that in terms of the Constitution, Council is authorised and empowered to appoint their members and that confirmation of this appointment will be requested of this General Assembly. The appointed Council members are:

Name	Designation
Greg Combrink	Immediate Past President
Graham Duk	President
Dave Raath	1 st Vice President
Laetitia Ngalula	2 nd Vice President
Pieter van Riet	Honorary Treasurer
Mark Terblanche	Honorary Secretary

Karyn Albrecht	Council Member
Robin Clarke	Council Member
Chris Ringas	Council Member
Gert Conradie	Council Member
Egmont Dennyschen	Council Member
Arto Putter	Council Member

The Chairperson asked the General Assembly to confirm these Council appointments – No objections were raised to these Council appointments.

10.Plans for 2023

PM presented the Corrosion Institute of Southern Africa Business Plan Draft 1 for comment as the Institute’s plans for 2023 (distributed separately).

The following comments/questions are noted:

- 10.1. Regarding the plans for the alteration/improvements to the property, the following comments are noted:
 - 10.1.1. CR suggested raising a bond on the property to expedite property improvement plans. This was questioned by JME and, in response from PVR and DR, it was suggested that formal project plans be tabled at an SGM.
 - 10.1.2. VSR asked if funding for the proposed alterations to the outbuildings (to house a Lab Day CIP facility) would be derived from bond withdrawal or donations. MT replied that it would be a combination of cash and donations.
 - 10.1.3. A motion raised by CR and supported by VSR was tabled, and accepted by the assembly, for Council to spend R200 000 on urgent facility upgrades – these included electrics and lighting, placement of the generator, roof insulation and repair to the gutters.
- 10.2. Sithole asked about the hosting of courses in Cape Town. PVR replied that these are on the training calendar and that the SA Naval (Simonstown) was being approached. The Cape Committee would assist in this endeavour.
- 10.3. GD paid special thanks to DR for his efforts in the upgrades and launch of the new CorrISA website and to PM/RW for their role in producing Draft 1 of the Business Plan.

11. Closing

GD thanked all for their attendance. The meeting closed at 20:15

Signed on behalf of CorrISA

Name: _____

Designation: _____

Signature: _____

Date: _____