



**MINUTES OF THE FORTY – SIXTH
ANNUAL GENERAL MEETING
OF THE
CORROSION INSTITUTE OF SOUTHERN AFRICA
HELD AT AMBROSIA HALL, 97 ALLAN ROAD,
MIDRAND
WEDNESDAY, 21ST APRIL 2021 AT 8:30**

NOTE: THE MINUTES OF THIS MEETING ARE NOT A TRANSCRIPTION OF DISCUSSIONS. ONLY DECISIONS, REPORTS AND UNDERTAKINGS ARE RECORDED.

ATTACH – PRESIDENTS REPORT, TRESURERS REPORT, EXECUTIVE DIRECTORS REPORT

1. WELCOME AND OPENING REMARKS

PM opened the AGM and welcomed all present including the members who joined from Cape Town and Durban via Microsoft Teams. Members were reminded to comply with all COVID 19 protocols. PM handed the meeting over to the current president Mr Greg Combrink (GC). GC opened by thanking PM and welcomed everyone to the AGM.

2. ATTENDANCE/APOLOGIES

Attendance Names:

Greg Combrink (GC)	CorrISA President
Petra Mitchell (PM)	CorrISA Executive Director
Nonkanyiso Mabaso (NM)	CorrISA Secretariat
Donovan Slade (DS)	NUI & CorrISA Past President
Rob White (RW)	Honorary Life Member
Dave Raath (DR)	Cathtect & CorrISA Treasurer
Vanessa Sealy Fisher (VSF)	Fellow Member
Neil Webb (NW)	Honorary Life Member
Graham Duk (GD)	BAMR & CorrISA Vice President
Edward Livesey (EL)	Johannesburg Water
Kevin Richardson (KR)	Individual
Martyn Sherratt (MS)	PES Africa
Bruce Trembling (BT)	BT Paint
Chris Ringas (CR)	PES Africa
Louis Pretorius (LP)	Corrocoat
Anoesjka Grundel (AG)	BAMR
<u>Microsoft Teams</u>	
Marco Ashburner (MA)	ASP Rope Access
Terry Smit (TS)	Honorary Life Member
Pieter van Riet (PvR)	Corrocoat Cape Town
Craig Botha	Reignite

Apologies Names:

Mark Terblanche	Individual Member
Ross Mahaffey	Individual Member
Laetitia Ngalula	Student Member
Charbel Samia	SRS Global Trading (Pty) Ltd
Reinard Rautenbach	De Beers
Bianca Rathgens	Isinyithi
John McEwan	Honorary Life Member
Colin Alvey	Honorary Life Member
Clive Claassens	Individual Member
Steve Holt	Honorary Life Member
Armin Schwab	Individual Member
Amy Thomson	Individual Member

Proxies Names:

Name	Proxy Ceded To:
John McEwan	Rob White
Colin Alvey	Rob White
Craig Stevenson	Rob White
Marco Ashburner	Rob White (Not Valid – Attended via MS Teams)
Mark Terblanche	Rob White
Terry Smit	Rob White (Not Valid – Attended via MS Teams)
Clive Claassens	Rob White
Steve Holt	Rob White
Armin Schwab	Rob White
Amy Thomson	Rob White
Bianca Rathgens	Vanessa Sealy Fisher

3. CORRECTIONS AND ADPTION OF MINUTES OF THE 45TH AGM HELD ON 12 SEPTEMBER 2019

The minutes were rejected in its entirety. RW proposed a Special General Meeting (SGM) to review and correct minutes and was seconded by VSF. SGM to be arranged 90 days from AGM date and revised minutes to be circulated via email before the SGM for final input and/or corrections

It was also proposed that the SGM should involve the feedback around the Professional Body and Course Accreditation. It was suggested by LP, NW and EL that the minutes should not be recorded as a transcript and that only decisions and undertakings should be recorded with the President, Treasurer and Executive Director reports attached with the minutes

4. PRESIDENT'S ANNUAL REPORT

The President reported on the activities and achievements of the Institute. The Covid-19 pandemic and restrictions has affected the Institute (and its Members) in achieving the goals as set out previously.

The following were highlighted by the President

No courses were held during lockdown level 5, 4 and 3, (March-August 2020) however the Executive Council continued to meet while the staff were working from home during the lockdown. GC explained the recruitment process of the Executive Director vacancy that was filled by Mrs PM as of the 1st September 2020. Transnet is now more involved in the Institute and a purchase order for training was received by Transnet to the value of **R1 791 264**, the President thank both DR and the CorrlSA staff for their efforts in securing the training.

The membership database will be a platform where members would be able to update their own information via the website. Members would be able to renew and or update their and pay for their membership online. The expected date for the interactive system is May/June 2021. A strategic planning session will take place soon and will align with the aim and mission of the Institute. Marketing will also be made a priority together with the membership.

The Professional body and Course Accreditation remains a priority. an internal Professional Body team which established that involves PM and DR who is in the process of compiling all the necessary documentation for the registration of the Professional Body with South African Qualifications Authority (SAQA). The President reiterated that the Professional Body will attract more people and professionals to the Institute and explained the importance of having a charter.

In closing the President mentioned that the past year has been an "Adapt or Die" situation due to the pandemic and thanked all members for their support and pledged to take the Institute to an efficient organisation in his remaining 5 months before GD takes over.

5. DIRECTORS' FEEDBACK

The following were highlighted by PM:

- **Courses Report (July 2019 – February 2020)**

3 courses: **CIP1 (75 students)**, **CIP2 (13 students)**, **CP1 (10 students)**

Training only re-commenced in September 2020.

Amidst the COVID restrictions there are exciting times for the Institute ahead. Membership benefits have also been a priority, new benefits have been proposed and will soon be communicated to all. PM thanked all members, Executive Council and Council for their continuous support towards the Institute and the staff for their hard work during the difficult year.

Membership Report

Membership for the year ended June 2020 was 628 compared to 690 for the previous year.

Membership Category	Total
Company Members	83
Asset Owners	5
Reciprocal	10
Individual	125
Complimentary	101
Student	2
Fellow	5
Retired	20
Honorary	21
Company Representatives	256
Total	628

With the lockdown and its restrictions, all events, courses technical evenings etc. had to be cancelled.

New linkages have been established such as the opportunity to present at the Women in Mining Conference on “Corrosion Control and how it Impacts the Mining Industry. This presentation was well received by over 100 delegates within the mining sector providing an opportunity to showcase the Institute’s mandate and objectives. We have re-established relationships with our reciprocal members. These relationships are imperative for the growth of the Institute as an Industry Association registered with the DTIC and eventually as a Professional Body.

Amidst the COVID restrictions membership benefits have been a priority and, new benefits have been proposed and will soon be communicated to all. PM thanked all members, Executive Council and Council for their continuous support towards the Institute and the staff for their hard work during the difficult year.

PM further presented the Professional Body and the Accreditation process and the following were explained and highlighted:

PROFESSIONAL BODY

Types of Professional Bodies

- The first is a statutory body which is created by an act of Parliament. It is normally linked to a government department and is strictly Regulatory in nature.
- Then there are what is referred to as non-statutory professional bodies.
- These all fall under the South African qualifications authority (SAQA) and their formalisation is as a result of a private sector initiative.
- CorriISA will fall under a non- statutory Professional Body

Professional Designation

- A Professional Designation indicates registration of the individual with the Professional Body and where relevant the right to practice in the particular field of expertise governed by the Professional Body.

PM reported that CorriISA is not yet registered as a Professional Body with the South African Qualifications Authority (SAQA)

Base Qualifications

- A base qualification is the qualification a professional must have before he/she can apply for a professional designation.

Designation Pathways

- Professional bodies are responsible for designing a Progression Pathway

ACCREDITATION

- SETA accreditation is the result of a process whereby a SETA determines whether a training provider has the necessary capacity and ability to provide quality training in line with National Qualifications Framework (NQF) standards.

What was agreed and what was achieved?

- 6 unit standards agreed on 38 unit standards was fully accredited by merSETA
- Management of Corrosion is fully accredited by merSETA
- extensions of scopes were submitted to Energy and Water SETA (EWSETA), Transport SETA (TETA) and Chemical SETA (CHIETA) to receive full accreditation for the CITWI and Corrosion Engineering courses.
- To be finalised within the next 6-8 months provided that the relevant input from subject matter experts is received on time.

What has changed since then?

Ministerial Determination – Government Gazette (24 December 2020) –

QUALIFICATIONS NOT ALIGNED TO THE NQF LEVEL DESCRIPTORS

21. All qualifications registered on the NQF must be aligned to the NQF Level Descriptors by 30 June 2023, to ensure coherence in learning, and to enable the allocation of qualifications to particular levels in order to assess their comparability and parity of esteem.

GENERAL

22. The Minister of Higher Education, Science and Innovation may, on the advice of the SAQA and/or a Quality Council, publish exceptions on the Determination from time to time.

Therefore, all legacy qualifications must be aligned to the Quality Council for Trades and Occupations (QCTO model) - Knowledge, Practical, Workplace Experience Modules

Way Forward for Professional Body and Accreditation

- Professional Body documentation to be drafted for submission to SAQA
- Revised Accreditation Applications to meet Ministerial Determination and Professional Body Training requirements
- Foreign Qualification Evaluation (SAQA)
- Proposed Timeframes – 6-8 months provided that the relevant input from subject matter experts is received on time

PM reiterated that there will be no additional cost to CorriSA to finalise the Professional Body and Accreditation process as this fall within her line of expertise.

6. MATTERS ARISING

- RW proposed a Special General Meeting (SGM) be convened at a time convenient to the membership (but within 90 days of this meeting) to discuss a Status Report and Business Plan to be produced by Council on the establishment of the Professional Body and the Accreditation of Courses within the SAQA framework.

This was seconded by VSF and the valid proxy votes.

- SGM to be arranged 90 days from AGM date and revised minutes to be circulated via email before the SGM for final input and/or corrections
- It was requested that the Agenda and AFS is distributed well in advance for members to prepare themselves.
- All AGM questions will be addressed and answered at the SGM.
- DR proposed that the strategic planning session to be divided into two, one session should be with the Executive Council, Council and staff. The other session to include the past presidents. GC to ascertain who will be invited to the strategic session and advise all accordingly.

7. TREASURERS REPORT FOR THE YEAR ENDED 30 JUNE 2020

The following were highlighted by the Treasurer:

Mr. DR gave an overview of the financial status of the Institute and noted that the Institute has complied with the financial provisions of the constitution and that all Annual Financials Statements are audited and have an audit opinion.

DR mentioned that COVID-19 had an influence in the current financials and also from the director who resigned, appointing new auditors and also a new director.

He also encouraged all to look at the notes attached to the audit and mentioned that we are up to date with the audits.

He also encouraged that the institute needs to grow broader and wider and that it is important to pursue the Professional Body as the income from membership and courses only will not sustain CorriSA for a long time.

He also mentioned that the previous financial administrator Liesl Kiley is no longer with CorrlSA and that Liz Rathgens is back on a part-time basis to assist. He also thanked DS for his work in assisting with the previous years' financials.

It was highlighted that R635 000 has been spent on the professional body and course accreditation.

RW proposed the following:

- The Audited Financial Statements to include a note with regards to the depreciation of buildings and land.
- Extra ordinary expenses and expenditure to be included in the Treasurers Report
- PM' s name to be removed from the Audited Financial Statements as she had not started during the 2019-2020 financial year period.

There were no objections to the above proposals

RW also proposed that the Institute changes from a NPO to NPC – This will be discussed further at the SGM.

The financials were not accepted until the corrections are made.

8. APPOINTMENT OF AUDITORS FOR THE ENSURING YEAR

A motion was passed to appoint Abacus Incorporated as the new auditors for the next financial year.

9. CONFIRMATION OF ELECTION OF COUNCIL MEMBERS

GC announced the EXEC and Council members for the next 5 months

Executive Council for 2021

Greg Combrink	President
Graham Duk	1st Vice President
Dave Raath	2nd Vice President
Donovan Slade	Immediate Past President
Pieter van Riet	Honorary Treasurer
Mark Terblanche	Honorary Secretary

Council for 2021

Kevin Richardson	Council Member
Bruce Trembling	Council Member
Hein Moller	Council Member
Laetitia Ngalula Tshimanga	Council Member
Reinard Rautenbach	Council Member
Chris Ringas	Council Member

No objections were made and was confirmed by the General Assembly

10. PLANS FOR 2021

All plans will be discussed at the strategic planning session and the SGM.

11. ANY OTHER BUSINESS

LP proposed sending the minutes to all in attendance as soon as possible whilst minds are still fresh.

RW proposed that the SGM should also include the status report and business plan on the establishment of the Professional Body and the accreditation of courses within the SAQA framework.

In closing GC asked for a moment of silence for all those we lost over the past year. He thanked all for attending and their input, and invited them to join the Corrosion Awareness Day celebrations at the venue.

There being no further business, the meeting closed at 11:10

Signature

Date